

Horizon Academic Magnet—Richland Northeast High School

Dear Community Agency Sponsor,

Thank you for taking your time to help a Horizon student complete his/her volunteer community service hours. We strongly believe these students have a great deal to offer our community. The experiences you are giving them as young people will, we hope, begin a life-long commitment of volunteer service to their community. One of our goals in the Horizon program is to build positive citizens to lead tomorrow's world, and certainly giving one's time and energy through volunteerism is a great first step.

Again, thank you. If we can assist you in the future by providing your agency with volunteers, please let us know.

Sincerely,
The Horizon Faculty
803.699.2800

Agency _____

Contact Person _____

Address _____

Telephone _____

Date(s) of Service _____

This is to certify that (Horizon student's name) _____

in the Horizon class of (graduation year) _____ has completed _____ hours

volunteering with our agency on the above listed date(s). He/She has assisted us by

Sponsor Signature

Sponsor Title / Position